

ARTICLES OF ASSOCIATION
of
Profound Alumni Association Zalod

(1) The Association shall be registered under the societies' Registration Act 1860 and / or under such other Act or Acts as may be required

(2) Interpretation:

(a) The Association means the Profound Alumni Association Zalod.

(b) Executive Committee means the body of Office Bearers. Viz. President, Vice-President, Chairman, Secretary, Treasurer, member elect and members co-opted.

(c) General Body means the body of all the members of the Profound Alumni Association Zalod.

(d) Annual General Meeting means the meeting of the Association as stated in Article VI. (e)

Administrative year means the year starting from 15th June of any year and ending on 14th June of the next year.

(f) Financial year means the year starting from 1st April of any year and ending on the 31st of March of the next year.

(3) Membership:

All past students of the Government Science College, Zalod who have kept at least one term at the College as a regular student as well as past and present members of the staff of the college who pays membership fees as herein after provided and gives an undertaking that member is willing to abide by the Constitution of the Association and observe its Bye-Laws, Rules and Regulations and is not declared disqualified by the association, shall be entitled to be a member of the Association.

(4) Types of Memberships:

(a) Patron Members:

Any person otherwise not qualified to be a member of the Association shall be eligible to be a Patron Member thereof on paying a single compounded subscription of Rs.10,000/-.

(b) Vice-Patron Members:

Any person otherwise not qualified to be a member of the Association shall be eligible to be a Vice -Patron Member thereof on paying single compounded subscription of Rs.5,000/-

(President)

(Secretary)

(Treasurer)

(c) Donor Member:

Any person otherwise not qualified to be a member of the Association shall be eligible to be a Donor Member thereof on paying a single compounded subscription of Rs.1,000/-.

(d) Life Members:

Any person qualified to be a member of the Association shall be eligible to be a Life Member thereof on paying a single compounded subscription of Rs.1,000/-

(e) A Patron, Vice-Patron, Donor and Honorary members will not have voting or any right over the association, however, these members, ex-officio Executive Committee members from college and Life member of the Association will not be mandatorily required to pay yearly subscription.

(f) Regular Membership:

Any person qualified to be a member of the Association shall be eligible to be a regular member thereof on paying to the Association a yearly subscription of Rs 100/-. Yearly membership fees shall be payable on or after the 1st day of the administrative year of the Association, i.e. 15th June of any year. Any member paying membership subscription after 30th July of any year shall be required to pay late fee prescribed by the Executive Committee.

(g) Honorary Membership:

The Executive Committee by 2/3rd majority and after giving due notice thereof to its members may decide to confer Honorary membership of the Association to such individuals who in the opinion of the Executive Committee have rendered distinguished services or made outstanding contribution in any field.

(h) Undertaking by the Members:

Every person desirous to be a member of the Association shall make an application in the form prescribed by the Executive Committee duly proposed and seconded in writing by two separate members of the Association and shall undertake in writing that member is willing to abide by and observe the conditions, bye-laws and Rules and Regulations of the Association for the first time being in force and shall regularly pay to the Association its membership subscription.

(i) Non-Payment of subscription:

The regular member who has not paid yearly subscription on or before 30th July of any year shall automatically cease to be a member; but upon payment of outstanding membership any time thereafter shall automatically regain the membership; provided that only a member who has paid membership dues on or before last date of the administrative year i.e. 30th July shall be entitled to vote and/or contest in the election of the Executive Committee members or the office bearers of the Association.

(President)

(Secretary)

(Treasurer)

(j) Removal of a member:

Any person who is found to have deliberately violated any of the articles of the constitution and / or rules, regulations and bye-laws of the Association and whose conduct is found to be prejudicial to the interest of the Association and who conducts self in such a manner as to render him/her unfit to remain as a member of the Association, shall be liable to be disqualified and removed permanently from the Roll of members retaining full subscription paid, by a resolution passed from the Roll of members by a resolution passed by at least 2/3rd of the members present which shall not be less than 20 members, at a special general meeting of the Association called for the purpose; provided that a notice of the intended action along with the details of charges against him/her is given to the member concerned and a notice of the said meeting including the intended action is circulated not less than 15 days prior to such a meeting; and provided that an opportunity to represent and to be heard is given to the said member.

(5) Resignation by a member:

Any member may resign from the membership of the Association by giving a notice in writing to the Secretary of the intention to resign. Such a member, nevertheless, shall remain liable for and shall pay to the Association all the dues which at the time of ceasing to be a member are payable by member to the Association, and shall not be entitled to claim refund of any amount whatsoever from the Association.

(6) Annual General Meeting:

(a) Annual General Meeting of the Association shall be held at such place and time as the Secretary in consultation with the President may fix on or after 1st August of each year but not later than 30th September; provided that 14 days clear notice incorporating the agenda of the meeting shall approve the audited balance sheet and statement of accounts for the previous financial year, and receive and adopt the Annual Report of the Association. Every alternate Annual general Meeting shall elect and install Office Bearers and Executive Committee Members for the next two administrative years.

(b) The Executive Committee may, for the sake of convenience decide to hold the elections a week prior to the date of Annual General Meeting, in which elections are to be held.

(7) Special General Meeting:

A Special General Meeting may be convened by the Secretary in consultation with the President whenever necessity arises at such place and time as may be convenient, on giving such reasonable notice as may be necessary and expedient.

(8) Requisition General Meeting:

(a) On receipt of a requisition signed by at least 15 members and addressed to the Secretary or the President of the Association, a special general meeting as early as the exigency of time and purpose of the meeting demand and giving the details of requisition shall be deemed to have been lost if there is no quorum for such meeting.

(President)

(Secretary)

(Treasurer)

(b) Upon receipt of such requisition as afore said, the Secretary or in his/her absence any of the office bearers of the Association shall proceed to convene a special general meeting as early as the situation demands. On failure of any of the Office Bearers to call such a special general meeting within reasonable time the requisitionists themselves may convene a meeting provided that no business shall be transacted at such meeting except as specified in the requisition.

(9) Mode of service of notice:

All notices required to be sent to the members of the Association may be served in the form of a circular displayed over notice board and/or sent to registered email or groups which shall be deemed to be a valid service to all the members and absence of knowledge about such a circular or notice or non-receipt thereof by any member shall not invalidate the proceedings of any meeting.

(10) Quorum for General Meeting:

- (a) 1/10th of the total number of members of the Association or 20, whichever is less, shall comprise a quorum for any general meeting.
- (b) If at any time appointed for the general meeting the necessary quorum of members is not present, the meeting is adjourned to ½ hour after the scheduled time for the meeting on the same day and place, and decisions taken at such meetings will be binding to all, as if quorum existed.

(11) Voting:

- (a) Every member enrolled as a voting member of the Association and who has paid the fees of the Association by 30th July of current year, if present, be qualified for single vote at a general meeting.
- (b) All questions coming for disposal before a general meeting shall be determined by a simple majority vote taken by show of hands unless in any particular case the meeting decides otherwise, provided that the required majority for the removal of a member or for the amendment of the Constitution shall be as stated in Articles IV and XIX respectively. In case of equality of votes, chairman of the meeting shall have a casting vote.
- (c) The chairman of the meeting may choose to vote at the meeting, adjourn it to such time and place as the meeting may determine, provided that no business other than the business left unfinished at the meeting from which adjournment has taken place shall be transacted on such adjourned meeting.
- (d) The President, and in his/her absence or inability, any of the Office bearers as may be elected by the meeting, shall chair the general meeting and in the absence of all of them the members present shall elect a Chairman of the session from amongst the members present at the meeting.

(President)

(Secretary)

(Treasurer)

(12) Election:

At every alternate Annual General Meeting of the Association or a week prior to the same as may be decided by the Executive Committee the members present shall elect the following Office Bearers and Executive Committee members:

- (a) One President
- (b) Three members of the Executive Committee

The voting shall be by a secret ballot in case such a secret ballot is demanded at least by two members, or in case the Executive Committee decides to do so.

(13) Nominations:

- (a) All nominations for the election of Office Bearers in Executive Committee members duly proposed and seconded by two separate members shall be made in a form duly prescribed by the Executive Committee from time to time. The deadline for receiving the nominations shall be prescribed by the Executive Committee. The nominations received after the prescribed date shall be rejected. All nominations received shall be scrutinized by the Executive Committee and the decision of Executive Committee regarding acceptance or rejection thereof shall be final.
- (b) In case nominations for one or more elective posts are not received before the time fixed for the receiving the same, the members present in such Annual General Meeting may elect from the floor such members duly proposed and seconded.

(14) Executive Committee:

- (a) The Executive Committee shall be comprised of the following:
One President, One Vice-President, Chairman (ex-officio Principal of the college), One Secretary (nominated), One Treasurer (nominated), Three elected (including Vice-President) and One members co-opted at the first Executive Committee meeting.
- (b) The Executive Committee shall be entitled to co-opt One members and elect one Vice-President from amongst the elected three members to constitute full eight member Executive Committee, which shall be entitled to fill in the casual vacancies by further co- option filling void arising during any year.
- (c) The Executive Committee member shall serve honorary without any remuneration and shall remain in Office for Two administrative years and continue to hold the office till the new Executive Committee is elected.
- (d) All meetings of the Executive Committee shall be chaired by the President or in his/her absence by the any member of the Executive Committee elected from amongst them.
- (e) The quorum for the meeting of the Executive Committee shall be Five.
- (f) The members of the Executive Committee may meet as often as necessary but there shall be at least one meeting every six months.

(President)

(Secretary)

(Treasurer)

- (g) The Executive Committee may appoint such Committee or Committees from amongst any of the members of the Association as may be required for the effective management, working and business of the Associations from time to time. However, the decision taken by such a Committee, or Sub-Committee shall have no effect till it is approved by the Executive Committee.
- (h) The decision of the Executive Committee shall be taken by a majority vote. In case of equality of votes the chairman of the meeting shall have a casting vote. In case of urgency, the Executive Committee shall be entitled to take a decision by a circular.

(15) Power of The Executive Committee:

The Executive Committee shall have full power and authority to carry on the working of the Association, incur all necessary and proper expenses in that behalf, supervise, train and brief all officers of their duties and responsibilities, make representations to the General Assembly and carry out its directives and implement objects as laid down in the Constitution and carry out politics of the Association as may be framed from time to time, prepare, review and revise financial budget during any year and shall have the power of general management, supervision, delegation and appointment for conducting the affairs of the Association.

(16) Finance and Accounts:

The financial year of the Association shall be from 1st April of any year to 31st March of the next year. The Treasurer shall be in overall charge of the finance. It shall be the duty of the Treasurer to keep proper accounts of the finances, income and expenditure of the Association and to collect the membership dues, to receive manage and disburse funds of the Association, get the books of accounts audited at the end of every financial year and present the same to the Association in its Annual General Meeting.

(17) Records of the Association:

The Secretary shall preserve and maintain such records of the Association including Proceedings and Members' Register, and relevant records as may be required, and shall allow members to view all records.

- (18) The business of the Association shall be conducted according to its constitution, Rules and Regulations and Bye-Laws and in those cases where no specific provision is made it shall be governed by the Parliamentary procedure.

(19) Amendments:

The Memorandum of Association and Article of Association containing any rule or regulations thereof may be altered, amended or modified by a majority of 2/3rd or minimum 20 members present at a special general meeting of the Association specially convened for the purpose after 7 days previous notice of the proposed amendment, alterations or modification given to the members in the manner provided for the service of notice.

(President)

(Secretary)

(Treasurer)

(20) Arbitration:

In case of any dispute or difference between the members of the Association the same shall be referred to an arbitration or tribunal to be appointed by the Executive Committee and the decision of such an Arbitration or Tribunal shall be final, conclusive and binding to all concerned and no member of the Association shall be entitled to challenge the same in any court of law nor shall a member be entitled to commence any proceedings in any court of law whatsoever in connection with any dispute or difference touching the business or constitution of the Association.

(21) Winding up:

In case the 2/3 members of the General Body present and vote for dissolution of the Association, it shall be effected and upon such wound up, the assets, capital, funds and the properties of the Association of whatever kind shall stand donated to the college and no member shall be entitled to claim or receive any share whatsoever there from.

(22) Application of the Act:

All the provisions under all the sections of the Societies Registration Act, 1860, as applicable in the Territory shall apply to this Association.

(23) Essential Certificate:

Certified that this is the correct copy of the Rules and Regulations of the Profound Alumni Association Zalod.

Place: Zalod

Date: 8th July 2022



(President)

(Secretary)

(Treasurer)